



Senior's Villa East Ferris  
 1846 Hwy 17E  
 Corbeil, ON P0H 1K0  
 Canada

**February 13, 2026 @ 2:30pm**  
**Municipal Offices**

<b>PRESENT:</b>	Michel Champagne, Donna St Martin, Debra Stone,, Madelaine Bos, Lauren Rooyakkers, Penni Paxton
<b>TELECONFERENCE/ Video:</b>	
<b>REGRETS:</b>	Cecile Barham
<b>MINUTE TAKER</b>	Martine Lavoie

- 1) The Board Chair called the meeting to order at **2:30** pm.
- 2) Establish Quorum – Established
- 3) Conflict of Interest: None

- 4) Review agenda

**Motion #1**

That the agenda be adopted as presented.

**Motioned by:** Donna St Martin

**Seconded by:** Lauren Rooyakkers

**Moved**

- 5) Review minutes from the previous meeting: . **DEFERRED TO NEXT MEETING.**

**Motion #2**

That we move this meeting In Camera at 2:46 pm for confidential personnel matters about an identifiable individual, including employees, directors, or members.

**Motioned by:** Donna St Martin

**Seconded by:** Michel Champagne

**Moved**

**Motion #3:**

That we return to our regular session at 3:05 pm.

**Motioned by:** Donna St Martin

**Seconded by:** Lauren Rooyakkers

**Moved**

- 6) Steering Committee Structure - Phase 3



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**Motion #4**

**Donna St. Martin** and **Martine Lavoie** were nominated to join the Steering Committee and accepted the nomination. Debra Stone will be ex-officio.

**Motioned by:** Lauren Rooyakkers      **Seconded by:** Madelaine Bos

**Moved**

7) Application Portal Management (BCH)

**Key Action Items**

- Get first submission underway
- Set budget for the process moving forward
- Explore CMHC seed funding options
- Penni will:
  - Review financials for the grant application
  - Develop *cost of operations* estimates
- No fundraising activities at this stage
- Await confirmation of Phase 1 grant approval before proceeding further

**Motion #5**

The board approved that Lauren Rooyakkers will serve as the Portal Coordinator for the BCH application.

**Motioned by:** Donna St Martin      **Seconded by:** Martine Lavoie

**Moved**

8) Updates on Quotes and Project Parameters: **Deferred**

9) Directors of Strategic Planning and Partnerships: **Deferred**

10) Discussion : Are we in the correct roles? Do we need to reshuffle? - **Deferred**

11) First Steering Committee meeting: **Friday Feb 20, 2026**

12) Regular Board Meeting: **March 4, 2026 Corbeil Hall**

13) Adjournment

**Motion #6**

That we adjourn this meeting at 3:58 pm

**Motioned by:** Lauren Rooyakkers      **Seconded by:** Michel Champagne

**Moved**