



Senior's Villa East Ferris
1846 Hwy 17E
Corbeil, ON POH 1K0
Canada

APRIL 1, 2026 @ 5:30PM
CORBEIL PARK HALL

PRESENT:	Michel Champagne, Donna St Martin, Cecile Barham, Penni Paxton, Debra Stone, Madelaine Bos, Lauren Rooyakkers
TELECONFERENCE/ Video:	
Guest:	Nancy Best
REGRETS:	
MINUTE TAKER	Martine Lavoie

1) The Board Chair called the meeting to order at 5:31 pm.

2) Establish Quorum – Established

3) Conflict of Interest: None

4) Review agenda

Motion #1:

That the agenda be adopted as presented.

Motioned by: Donna St Martin

Seconded by: Madelaine Bos

Moved

5) Review minutes from the previous meeting of March 4, 2026.

Motion #2

That the minutes be accepted as presented.

Motioned by: Michel Champagne

Seconded by: Donna St Martin

Moved

6) Business Arising from Previous Minutes:

Website Launch

- Live and getting a lot of interest, user friendly
- Any questions to be sent to the board's email address at board@seniorsvilla.org
- Stay current on uploading approved minutes

Tenant Handbook

- Finalized and ready to go to print for tenants



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- Set up a townhall meeting April 25th at 1pm for tenants to review handbook and ask questions
- Donna will check availability of the Corbeil Park Hall and report back

7) Presentation: None at this time.

8) Discussion:

- Board Succession Plan - Nominating Committee
- Realigning Roles - Strategic Partnerships
- Skill Sets needed - secretary/treasurer/vice president

The Board will be realigning roles and reviewing By-law to set up a nominating committee for the position of secretary, treasurer and vice president.

Motion#3

That the board nominates Michel Champagne to be part of the Steering Committee for Phase 2 of the BCH application.

Motioned by: Madelaine Bos **Seconded by:** Donna St Martin

Moved

9) Reports:

a) Steering Committee

- Recommendation for SVEF board to consider increasing BCH application to 20 units vs 10 units.
- Revised Proforma to show impact of 20 units vs 10 units

Motion#4

That the board approves to increase the BCH application from 10 to 20 units. The board will submit to the Steering Committee a Proforma reflecting this change.

Motioned by: Michel Champagne **Seconded by:** Donna St Martin

Moved

- Derland/Eglinton property overview
- Terms of Reference for Steering Committee

Motion#5

That the board adopt the Terms of Reference for the Steering Committee for BCH application as presented.

Motioned by: Donna St Martin **Seconded by:** Madelaine Bos

Moved

b) Treasurer

- February 2026 Report
 - i. Working on auditors list



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- DNSSAB - Increase in Mortgage Subsidy
- Collection of Information for Auditors

Motion#6

That the treasurer report be amended to reflect the change of non specified funds as a receivable.

Motioned by: Donna St Martin **Seconded by:** Michel Champagne

Moved

c) Facilities

- Canada Post is considering stopping home mail delivery. Pilot project for seniors to continue with home delivery. Received a request from a Corbeil resident to get a mailbox at their unit. The board will wait to receive further information from Canada Post.
- Estimate received to repair the door on a Corbeil unit. Repair will be done in April.
- Tulloch - review the cost for shingles repairs for Catherine and Highway 94.
- Review fundings for cost of repairs . Debra will work on starting the portal.

Motion#7

That the board approves the application for EASE Enhancing Access to Spaces for Everyone grant due May 2.

Motioned by: Madelaine Bos

Seconded by: Donna St Martin

Moved

d) Tenant Report: No report at this time.

10) Confidential Matter: None at this time.

11) New Business: None at this time.

12) Next meeting will be held on **June 3, 2026 @ 5:30 pm - Corbeil Park Hall.**

Motion #8

That we adjourn this meeting at 7:14 p.m.

Motioned by: Michel Champagne

Seconded by: Cecile Barham

Moved